

The Guideline of Instructing CMU Graduate Students in TMNDD

A. All graduate students must have a Primary Adviser that meets the following qualifications:

1. Only CMU faculty members above the rank of Assistant Professors (including Associate Professors and Professors) or an Academician of Academia Sinica who is employed at CMU can be the Primary Adviser.

2. Research projects (must be a sponsor or co-sponsor of a project with project-related funding registered in the Academic Research Management System): Only those who had carried out a research project with a review process within 2 year can mentor Master's students; and those who have an ongoing research projects or industry-academia collaboration projects can mentor Doctoral students.

3. Research papers: The total Impact Factor (IF) of papers published in official journals in the past three years must meet the following requirements. This restriction shall not apply to the chair professors.

(1) The advisor should have an IF of at least 2.0 for advising Master students

(2) The advisor should have an IF of at least 6.0 for advising Ph.D. students. The required IF for professors in the College of Public Health, Collehe of Health Care, History of Medicine in College of Chinese Medicine, and General Education must be at least 4.0.

(3) For advisors in the fields of Chinese medical history and general education, the papers published in journals accepted by ACI in addition to SCI, SSCI, and AHCI journals, are recognized as well. For faculty members who are not qualified to supervise graduate students, their monographs may be recognized and scored after professional external review.

B. Each graduate student will be supervised by at most three professors, one of whom should be the Primary Adviser. Relatives within the third degree of kinship or persons of significant interest of a graduate student cannot serve as his or her advisors.

C. Qualifications for a co-advisor:

Assistant professor or assistant researcher or above in CMU or in other public/private academic research institutions with the recommendation of the supervisor and approval of the Department Chair and the Dean, may jointly supervise graduate students.

D. The total number of graduate students (including those with temporary leave from school) an adviser can have is: 12 people for a Prof., 10 for an Associate Prof., and 6 for an Assistant Prof. Students are equally divided to co-advisers if there is any.

E. The progress report is needed at least once a semester, and the advisor should be the moderator under the supervision of the Department Chair. Otherwise, students will not be eligible for the qualification examination and degree examination.

F.

1. Students should select their advisors before the start of the second semester after enrollment, and submit the letter of consent for the selection of advisors.

2. If a student applies for change of the adviser (including the primary adviser or the co-adviser), s/he needs to get the consent signature of the original adviser and the new adviser. A doctoral student needs to study for at least three semesters after changing the advisor before s/he can apply for degree examinations.

3. An advisor who intends to terminate the advisor-advisee relationship with his or her student for any reasons should inform the department and apply for termination by written statements. The department shall thereafter notify the student.