

## **The Guidelines of Master's Degree Examination in TMNDD**

A. Graduate students who meet the following requirements may apply for the Master's degree examination:

- (1) Completion of the required courses and credits stipulated by the Institute regulations.
- (2) Must meet the school's English capability assessment standard before graduation.  
(International students are not subject to this restriction.)
- (3) Publish oral or poster presentations as the first author at academic symposium before graduation.

B. Graduate students applying for a Master's degree examination shall be handled in accordance with the following provisions:

1. Submit the application within the time specified in the school calendar.
2. When applying, you should fill in the application form and hand in the following documents:
  - (1) One copy of Full Academic Transcript.
  - (2) The draft of the thesis and abstract.
  - (3) Recommendation letter from the advisor.
  - (4) The file of the abstract of the oral or poster presentation at the academic symposium or the proof of submission of the paper.
  - (5) A "Plagiarism Detection for Thesis Originality" with the "Turnitin's academic integrity."
3. After the approval of the Department Chair and Dean, it should be reported to the Office of Graduate Student Affairs for compilation and verification one month before the examination.

C. The following procedures shall be followed for the degree examination.

1. Establish a Master's degree examination committee.
2. Apply for the Master's degree examination.

D. The organization of the Master's degree examination committee shall be in accordance with the following regulations:

1. There shall be three to five members in the Master's degree examination committee, of which at least one-third (inclusive) shall be external, and one person shall be designated as the convener. The advisors shall not be the convener.
2. Members of the Master's degree examination shall have one of the following qualifications, in addition to the specialty in the discipline, with documented creation, exhibition or technical report in the research area of the dissertation proposed by the Master's student.
  - (1) Professor or Associate Professor recognized by the Ministry of Education.
  - (2) Academician or Researcher or Associate Researcher of the Academia Sinica.
  - (3) Ph.D. degree with academic achievements.
  - (4) Those who belong to a rare or special discipline with academic or professional achievements.

E. To apply for the degree examination, the following requirements should be met.

1. The examination will be scheduled after the application document has passed all precedures. The examination is taken by oral, or written examination or laboratory test in the laboratory if necessary.
2. The examination committee shall attend in person and shall not appoint others as representatives. At least two-thirds of the examination committee shall be present. At least three members of the Master's degree examination committee shall be present, and one-third (inclusive) or more of the members present shall be external, otherwise the examination cannot be conducted; if the examination has been completed, its results shall not be recognized.
3. In the degree examination, grades must be evaluated, with 70 being a pass score and 100 being a perfect score and determined by the average of the scores from the members present. Those who have not been evaluated are considered to fail the examination.
4. Students who fail the degree examination and have not completed the extended study period may retake the examination in the next semester or the next academic year, and the number of retake is limited to one. Students who still fail in the retest shall be withdrawn from the Institute.
5. The committees shall evaluate the Master's student's dissertation based on the following significant items:

- (1) Methodology of the research.
- (2) Data resources.
- (3) Text and structure of the article.
- (4) The novality of ideas, creativity, or inventions.
- (5) The correlation to the expertise.
- (6) Academic ethics.

If the dissertation is found to plagiarize or be fraudulent, it will be confirmed as unqualified by the Dissertation Evaluation Committee of Master's Degrees.

F. Degree examinations are held once per semester and are scheduled according to the calendar of CMU. And it should be held within the specified extended year of study.

G. If graduate students who have applied for degree examinations cannot complete the degree examination within the current semester, the students should apply to withdraw the application for the degree examination before the end of the semester. If the students do not withdraw the application and do not take the examination before the deadline, they will be regarded as failing the examination once.

H. After the completion of the degree examination with the signature of the examination committee, the Institute shall submit the results of the degree examination to the office of Graduate Student Affairs for registration, but no later than January 31 of the first semester and July 31 of the following semester.

I. Those who pass the degree examination and complete the relevant graduation procedures will be awarded a Master of Science.

J. If any plagiarism or falsification is found in the dissertation, creation, exhibition, written report, or technical report, the degree will be canceled, and the certificate will be traced back if confirmed. Relatives within the third degree of kinship or significant interested persons of a graduate student can not serve as the members of the examination committee. If found, the student's qualification will be canceled.